

# UPDATE HOMEOWNER'S INFORMATION SHEET

## OWNER INFO

UNIT # \_\_\_\_\_

Name (A): \_\_\_\_\_

Name(B): \_\_\_\_\_

Home/Cell #(A) \_\_\_\_\_ Home/Cell #(B) \_\_\_\_\_

Text message? Yes  No

Owner Mailing address:

\_\_\_\_\_  
\_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Relation \_\_\_\_\_

Emergency Ph# \_\_\_\_\_

How would you like to receive your monthly invoice(s)? **email**  **and, or** **Physical mail**

How would you like to receive annual meeting notices and documents? (Please choose one) **email**  **Physical mail**

Best email (A): \_\_\_\_\_

Best email (B) \_\_\_\_\_

Do you need a keycard? (one per unit) Yes  No

## TENANT INFO

Name: \_\_\_\_\_

Lease end date \_\_\_\_\_

Home/Cell # \_\_\_\_\_

## PROPERTY MANAGEMENT

Company: \_\_\_\_\_

Name of agent \_\_\_\_\_

Phone number \_\_\_\_\_

Email: \_\_\_\_\_

Please make all checks payable to: Sunshine Villas HOA, Inc.

Please be sure to send all mail to PO BOX 494016 Port Charlotte, FL 33949

Please be sure to send emails to: INFOSUNSHINECAM@GMAIL.COM

If you have any comments or concerns please be sure to contact management via call or text through the hours of 9a-5p Monday-Friday and email anytime. Here at Sunshine Villas, we value your input. Also feel free to come to any meetings to get the latest information of what's going on in our community.

**Management Contact:** Dominick Beltran (CAM) Cross Community Management

P#: 941-815-3664,

EMAIL: [InfosunshineCam@gmail.com](mailto:InfosunshineCam@gmail.com) pg 1.

**TENANT INFO**

Name: \_\_\_\_\_

UNIT # \_\_\_\_\_

Lease end date \_\_\_\_\_

Home/Cell # \_\_\_\_\_

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