



INSURANCE AND BUDGET CAN BE FOUND ON OUR WEBSITE: SUNSHINEVILLASHOAINC.COM UNDER "FORMS AND DOCUMENTS" TAB.



## ESTOPPEL REQUEST FORM

Today's date: \_\_\_\_\_

Unit being sold: \_\_\_\_\_

Projected closing date: \_\_\_\_\_

Title Agency: \_\_\_\_\_

### **Title Agent**

Name: \_\_\_\_\_

Phone # \_\_\_\_\_

Email: \_\_\_\_\_

### **Seller's Agent**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### **Seller**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### **Buyer's Agent**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Address all checks to: PO BOX 494016, Port Charlotte, FL 33949  
Payable to: Sunshine Villas HOA  
Administration Fee (if applicable) to: Cross Community Management**

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**Buyer**

Name \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Will the potential new owner occupy the unit: YES \_\_\_\_\_ NO \_\_\_\_\_

If not, please attach new owner's property address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please select one:

-Expedited-\$350 (1-3 immediate days) \_\_\_\_\_ -Standard-\$250 (4-10 business days) \_\_\_\_\_

**NOTE:**

- Invoices are sent out on the 15<sup>th</sup> of each month, please select an estoppel accordingly
- Any additional information that may be needed outside of the information given on the estoppel may be subject to additional administration fees payable to: **Cross Community Management**
- Any and all fees are to be paid at closing
- If services were provided and transaction fails, all fees are still subject to payment and must be issued immediately (not at second closing)
- If transaction fails before billing cycle ends and a new projected closing date is scheduled during a new cycle, an additional estoppel request will need to be filled out and will be subject to the estoppel fee.

Dominick Beltran (CAM)  
Cross Community Management  
Email: Infosunshinecam@gmail.com  
Phone: 941-815-3664

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